

# **District 5360 Grants Website**



## **Getting Started**

### Where do I go first?

- All forms can be found on the DGSC website: <u>www.rotary5360.org</u>.
- International project applications are made on the RI website.
- District project applications must be submitted through <u>www.rotary5360.org</u>.



## **Submitting a Grant Application Online**



Grant Approved Don't Forget About Your Reporting Requirements



### **Application Review**

- DGSC Can Approve a District Grant
- Reject the Application



### **Submit to Club President**



### **Prepare Application**

- Attach Supporting Documents
- Complete Mandatory Fields



## **DGSC Must Set Club Qualification**



Functionality is limited until your club is qualified.



## Logging in to the DGSC Website



- You do not need to log in to access the documentation, or to view the sample list of successful projects.
- You need to log in to view/enter project data, or to make any changes to your personal information.
- The DGSC database is copied periodically from ClubRunner, so most district Rotarians will already be in the DGS database.
- You can change your password, but forgotten passwords cannot be recovered.



## **The Project Form**



### **DISTRICT 5360 GRANTS SUBCOMMITTEE**

Craig Henderson logged in

HOME LOGOUT CLUBRUNNER DIRECTORY DOCUMENTATION PROJECTS

#### Project List [1078] Guatemala Literacy

Document frozen - editing no longer allowed unless application is withdrawn. Provided the application has not yet been accepted, it may be withdrawn by clicking on the Withdraw Application button but will then need to be resubmitted. Note that withdrawing an application does not delete it - it remains available to be edited prior to resubmission.

Withdraw Application

#### Add or Submit a Report

Sponsor Rotary Club: Sylvan Lake Location of the Project: Sacatepequez, Chimaltenango, Quezaltenango, Guatemala Type of project: Global Project Project ID: SYLVA-GP-2017-1078 GG Number: 1752923 Award type: C DDF Amount: \$5,000 Total cost of Project: \$400,000 Application date: 2017-04-28 Rotary year for which this application applies: 2017 (July 2017 - June 2018) Anticipated project start date: 2018-07-26 Status: [6] Application approved by DGC (Kurt Kowalchuk)

Primary contact: Patrick O'Brien, Email: <u>pat@benaltoag.com</u> Secondary contact: Gerald Banford, Email: <u>mrgbanford@gmail.com</u>



## The Status of Your Application

Status Value	Interpretation
Composing	Not Yet Submitted to Club President for Authorization
With President	Submitted to Club President - Awaiting Authorization
Amending	Returned by Club President to Originator for Updating
Submitted	Application Submitted to DGS - Awaiting Approval
Rejected	Application Rejected by District Grants Subcommittee
Approved	Application Approved by District Grants Subcommittee
Withdrawn	Application Withdrawn by Originator
Report Submitted	Final Report Submitted to District Grants Subcommittee
Report Returned	Report Returned by DGS to Originator for Updating
Report Accepted	Final Report Accepted by District Grants Subcommittee
DDF Approved	Application Approved by DDF



## Go to the Website for DGS Information



### **DISTRICT 5360 GRANTS SUBCOMMITTEE**

HOME LOGIN CLUBRUNNER DIRECTORY DOCUMENTATION PROJECTS

#### **TRAINING VIDEOS**

- Submitting a Club MOU and Qualifying Your Club for Grants from the District
- Applying for a District Project Grant
- Completing your District Grant Final Report Coming Soon
- Applying for DDF for a Global Grant
- Applying for a Global Grant

#### PRESENTATION

2016 Grants Management Seminar

#### REPORTS

- DDF Awarded for Global Grants (Multi-Year)
- DDF Taskforce Final Report 7 March 2013
- <u>Club Qualification Dashboard & Upload Buttons</u>
- SHARE Allocation Summary (Multi-Year)
- District Grants Awarded to Date (Multi-Year)



